

## Minutes of Littleworth Parish Meeting, 2<sup>nd</sup> May 2018.

**Present:** A. Margey(Chairman), D. Mackay(Clerk), R. Berry, J. Broughton, R. M. Fox, I. & P. Glanville, B. Hulme-Cross, A. Lewis, R. Moss, J. Smith, A. Timbrell, A. Woodward.

**Apologies:** A. Corley, R. Mackay, R. McInnes, M. & A. Moger, C. Mott, D. Reade, I. Twine.

**1. Minutes of the Previous Meeting.** The minutes of the Meeting of 7<sup>th</sup> December 2017 were approved as a true record.

*Approved by the Meeting.*

**2. Matters arising.**

**Item 2.** Snooty Mehmaan application for discharge of conditions approved with requirement for maximum wall density for noise attenuation and mechanical ventilation and/or air conditioning to achieve the required noise levels. Building Regs application to follow will need monitoring.

*Clerk to action. Item*

**11.** Village deep clean achieved only as far as Manor Farm House from A420.

Pop up Pub great success next May 11<sup>th</sup> volunteer helpers needed to run & clear up.

**3. Report of County Councillor J. Heathcoat & District Councillor A. Hayward.** Cllr. Hayward not in attendance.

Cllr. Heathcoat gave a brief resume of her year and her input as chair of Faringdon Planning & Highways committee. Possibility of funding for a solar powered LED light to assist crossing A420 during darkness to/from the westbound bus stop from County Councillors Priority Fund. An application will be required. Other measures not financially feasible.

*Clerk to action.*

**4. Election of Chairman 2018/19.** (Cllr. Heathcoat in chair.) A. Margey proposed by R. Berry. Seconded R. Fox. There being no other proposals A. Margey duly elected. Cllr. Heathcoat proposed a vote of thanks to the chairman.

*Meeting approval.*

**5. Election of Clerk 2016/16.** (Cllr. Heathcoat in chair.) No new proposal. D. Mackay was asked to continue, agreed very reluctantly for an 11<sup>th</sup> consecutive year.

*Proposed M. Fox, Seconded R. Berry. Approved by the Meeting.*

**6. Police.** Apology received unable to attend due to lack of manpower.

**7. Receive & approve Accounts 2017/18.** Accounts as presented explained by Clerk, Approved as a true record & accurate basis of annual audit return.

*Approved by the Meeting.*

**8. Approve the Certificate of Exemption from Annual Governance and Accountability Return (AGAR) part 3.** Clerk explained new requirement to avoid an external audit. Signed by Chairman.

*Approved by the Meeting*

**9. Annual External Audit Return Section 1 Annual Governance Statement 2017/18.** Responsible Financial Officer's return approved as a true statement of account. Signed by Chairman.

*Approved by the Meeting.*

**10. Annual External Audit Return Section 2 Accounting Statements.** Responsible Financial Officer's return approved as a true statement of accounts. Signed by Chairman.

*Approved by the Meeting.*

**11. General data protection Regulation.** Clerk explained new legislation & how it effects Littleworth. Consent forms now required for parish e-mailed news & neighbourhood alerts valid for two years only.

*For information only.*

**12. Footpaths & rights of way report** – Mr D. Reade Parish Paths Warden, reported a number of small issues in hand. Continuing watch required on Church Walk as correct width is not crop free. Please notify Mr Reade of any footpath issues.

*For information only.*

**13. Any Other Business.** Thanks proposed to the returning Chairman, Clerk and Cllr. Heathcoat by R. Berry. Discussion regarding Thrupp road potholes and village road flooding outside "Wisteria" repairs needed and explanation from Cllr. Heathcoat re inadequate funding plus historic under maintenance causing a huge problem. A request to use FixMyStreet to report issues to OCC Highways dept. will enhance response from Highways dept.

*All to action.*

*Meeting closed at 19:50.*

Signed .....A. Margey.

Date ... December 2018